

EDGECOMBE COUNTY PLANNING & INSPECTIONS

P.O. BOX 10, 201 St. Andrew Street

Tarboro, NC 27886

Phone: 252-641-7802 Fax: 252-641-6913 Email: permit@edgecombeco.com

MECHANICAL PERMIT APPLICATION

Application Date: _____ Tax/Parcel ID#: _____

Applicant: _____ Phone #: _____

Land Owner's Name: _____ Phone #: _____

Land Owner's Address: _____ City: _____ State: _____ Zip: _____
(if different from construction address)

E-911 Address: _____ City: _____ State: _____ Zip: _____
(Job Site)

New System/Upgrade: Yes: No: **OR** Change-out: Yes: No:

Description of work: Please specify if **new or replacement equipment** and include type such as gas pack, package heat pump (php), or split system (sshp), and tonnage. _____

Commercial: Residential: Contract Price (If Commercial): _____

Contractor's Name & License #: _____ Phone #: _____
(Mechanical)

Contractor's Address: _____ City: _____ State: _____ Zip: _____

Contractor's Name & License #: _____ Phone #: _____
(Electrical)

Contractor's Address: _____ City: _____ State: _____ Zip: _____

NOTE: A SEPARATE ELECTRIC PERMIT IS NEEDED IF WIRING IS REPLACED OR UPGRADED. ALSO A DUCT LEAKAGE CERTIFICATE IS REQUIRED WHEN APPLICABLE.

Residential:	Minimum	\$ 55.00	Each Additional Unit	\$30.00
	First Unit	\$ 55.00		
	Gas Piping	\$ 55.00		
	Gas Tank	\$ 55.00		

Commercial: \$.07 per sq. ft.

I hereby certify that all information in this application is correct and will comply with the State Building Code and all other applicable State and local laws, ordinances and regulations. **Work may only begin after approval and issuance of the permit.** Failure to obtain a mechanical permit will result in a Stop work Order and a \$150 contractor fine/ \$50 homeowner fine OR twice the permit fee; whichever is greater. Re-inspection fees are charged at \$75(first time) and \$150(2nd time plus additional visits) per trip.

Printed Name

Signature of Applicant

Date