

**EDGECOMBE COUNTY HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
301 SOUTH FAIRVIEW ROAD
ROCKY MOUNT, NORTH CAROLINA 27801**

**Social Worker II –Employment Services
Fully Qualified: Salary: \$32,603**

Posted: Internal, NC Works Career Center, Edgecombe County Website, NC Social Services Jobs, Indeed.com

Position Description:

165-40-067

This position is located within the Work First Employment Program. This position evaluates, assesses and provides professional social work services, supportive services and case management services to recipients to reduce welfare dependency and increase personal responsibility and self-sufficiency through job placement. This includes appraising skills, experience, education and motivation to reach employment goals. This position performs other duties as assigned. A valid NC driver's license and access to a passenger vehicle is required. A pre-employment drug screening and criminal background check is required. Employees operating their personal vehicles for county business shall maintain the minimum liability coverage required by the state of North Carolina in accordance to the County Fleet Policy and Employee Safety Program (page 10, section G. This position is located in the Rocky Mount Office; however, office location may change based on the needs of the agency.

Knowledge, Skills and Abilities:

- Considerable knowledge of basic social work principles, techniques and practices and their application to individual casework, group work, and community problems.
- Knowledge of governmental and private organizations and community resources. Knowledge of the laws, regulations, and policies which govern the program.
- Knowledge of human behavior and socio-economic family and group dynamics and a range of intervention techniques.
- Skill in establishing rapport with a client and applying techniques of assessing psychosocial, behavioral, and psychological aspects of client's problem.
- Requires the ability to work effectively in a teamwork setting and maintain a cooperative and effective working relationship with team members, agency leaders and community professionals.
- Ability to express ideas clearly and concisely and to plan and execute work.

Minimum Training and Experiment Requirements:

- Bachelor's degree in social work from an accredited school of social work
- Bachelor's degree in a human services field from an accredited college or university and one year directly related experience;
- Bachelor's degree from an accredited college or university and two years directly related experience.

Preferences: Prefer applicants with strong computer skills and working knowledge of word processing applications. Bilingual in English and Spanish is a plus. Work against applicants may be considered. SW I = \$26,822

Application Period: 02/18/2019-Until Filled

Application Deadline: Open Until Filled

Application Process: Interested candidates must complete and submit an Edgecombe County Application. The application may be obtained online at www.edgecombecountync.gov or from the NC Works Career Center. Send completed application to: Nora Harper, Personnel Assistant, Edgecombe County Department of Social Services at 301 S. Fairview Road, Rocky Mount, NC 27801. Electronic copies, Fax copies, incomplete or unsigned applications will not be considered. **Any transcript(s) of undergraduate and/or graduate degree(s) is required at the time of application. Degrees must be received from appropriately accredited institutions. Computer proficiency test is required.**

We Support a Drug Free Work Environment. A pre-employment drug screening and criminal background check is required.

AA/EOE