

REQUIREMENTS FOR MOBILE HOMES

MOBILE HOME IDENTIFICATION: (Must be posted before you can occupy home)!

MOBILE HOMES OR MODULAR HOMES SHALL HAVE **PHYSICAL ADDRESS OR MAILING ADDRESS DISPLAYED ON THE HOME AND/OR MAILBOX**. YOU MAY USE 3" STICK-ON NUMBERS OR EQUIVALENT.

TO OBTAIN ADDRESS, CALL 252-641-4802, APPROXIMATELY 5 TO 7 DAYS FROM TODAY.

MOBILE HOME OR MODULAR HOME SET UP:

MOBILE HOMES MAY BE SET-UP BY THE **LICENSED DEALER, OR SET-UP CONTRACTOR**. THE HOMEOWNER MAY SET-UP HIS HOME, BY FIRST SIGNING A WAIVER FORM STATING THAT HE WILL ACT AS HIS OWN CONTRACTOR.

MODULAR HOMES MAY BE SET-UP BY A LICENSED GENERAL CONTRACTOR, OR BY THE DEALER, **ONLY** IF THE DEALER HAS OBTAINED A \$5,000 SURETY BOND.

THE "**HOMEOWNER MANUAL**" SHOULD BE PRESENT AT THE TIME OF INSPECTION.

PLUMBING REQUIREMENTS:

CHECK VALVE AND VACUUM BREAKER ON WATER LINE. WATER LINE FROM WELL, WITH WELL AND PUMP IN PLACE. WELL ELECTRICAL SUPPLY UNDERGROUND (**WATER PROOF**) WIRE AND BOTH WATER LINE AND WIRE TO BE MINIMUM OF 12" DEEP.

IF CONNECTING TO THE COUNTY WATER SYSTEM, CALL 252-823-5571.

SEPTIC TANK CONNECTION LEFT UNCOVERED (**DITCH FROM HOME TO TANK**) CONNECTION TO SEPTIC TANK SHALL BE CEMENTED. SEWER LINE (**IF APPLICABLE IN YOUR AREA**) LEFT OPEN AND CLEAN-OUT PLUG EVERY 50 FEET.

ELECTRICAL REQUIREMENTS:

1. ELECTRICAL WORK MUST MEET THE NATIONAL ELECTRICAL CODE.
2. CALL YOUR POWER COMPANY, MAKE APPLICATION AND ABOUT PLACEMENT OF POLE AND UNDERGROUND SERVICES **AS SOON AS POSSIBLE!**
3. LICENSED ELECTRICIANS ONLY, UNLESS YOU ARE THE HOMEOWNER.
4. YOU ARE RESPONSIBLE FOR WIRING FROM METER TO HOME.
5. METERBASES CAN BE MOUNTED DIRECTLY TO THE MOBILE HOME PROVIDING YOU OWN THE LAND. CENTER OF METER TO BE 5 FT. HIGH, OVERHEAD SERVICE MAST TO BE MINIMUM OF 12 FEET HIGH.
6. METERBASE POLES MUST BE 30 FEET OR LESS FROM THE MOBILE HOME.
7. CONDUIT **SHALL** EXTEND IN THE GROUND AT LEAST 18 INCHES AT METERBASE AND UNDERHOME OR IT CAN BE TOTALLY ENCLOSED IN CONDUIT AND ATTACHED UNDERHOME.

8. UNDERGROUND WIRE OR METAL MASTS ARE **OK** IF THEY MEET THE NEC REQUIREMENTS.
9. **ALL WIRE** BURIED TO HOME FROM METER MUST BE 24 INCHES DEEP.
10. BONDING STRAPS MUST BE IN PLACE ON ALL DOUBLE WIDE MOBILE HOMES.
11. **ALL WIRE** BURIED TO WATER PUMPS MUST BE 12 INCHES DEEP.

DECKS, STOOPS AND PORCHES & STEPS:

1. SHALL BE CONSTRUCTED ACCORDING TO THE NORTH CAROLINA REGULATIONS FOR MANUFACTURED HOMES 2004 EDITION. **SEE ATTACHED PICTURE.**

3.11.4 Landings

A minimum 3' X 3' landing shall be required at the top of all exterior stairs where any egress door (not screen or storm door) swings outward over the stairs. Landings that are thirty-six (36) square feet or less in area may be constructed according to the provisions of this Code. All such landings, whether at the top or bottom of the stairs, which are greater than thirty-six (36) square feet in area are considered to be "decks" and shall be constructed in accordance with the North Carolina Residential Code (current Edition).

INSPECTIONS REQUIRED:

1. FOOTING INSPECTION, IF REQUIRED BY MFG. BEFORE CONCRETE CAN BE POURED.
2. INSULATION INSPECTION IN MARRIAGE WALLS IF HOME IS A DOUBLEWIDE.
3. BLOCKING, TIE DOWNS, PLUMBING TEST, SEWER AND ELECTRICAL INSPECTION BEFORE SKIRTING IS INSTALLED.
4. SKIRTING, AND STEPS AT EVERY OUTSIDE DOOR FOR CERTIFICATE OF OCCUPANCY.

NOTE: SINGLEWIDE HOMES REQUIRE ONLY ONE INSPECTION. COMPLETE ALL WORK INCLUDING SKIRTING THE FRONT AND THE BACK OF THE HOME. LEAVE THE SKIRTING OFF THE ENDS OF THE HOME.

PLEASE NOTE: THESE REQUIREMENTS ARE MANDATORY BY THE N.C. DEPT. OF INSURANCE, BEFORE ANY ELECTRICITY CAN BE CONNECTED. THERE WILL BE A \$25.00 CHARGE FOR ADDITIONAL TRIPS MADE FOR INSPECTIONS. (To be determined by the building inspector)

PLEASE CALL THIS OFFICE **(641-7802)** 24 HOURS IN ADVANCE TO SCHEDULE INSPECTIONS, WHEN **ALL THE ABOVE WORK HAS BEEN COMPLETED.** IF NO ONE CAN BE PRESENT DURING INSPECTION, PLEASE LEAVE THE REAR DOOR UNLOCKED AND WE WILL LOCK IT AFTER THE INSPECTION. **NO APPOINTMENTS** WILL BE GIVEN BY THE INPECTIONS DEPARTMENT, DUE TO THE SIZE OF THE COUNTY AND THE NUMBER OF INSPECTORS IN OUR STAFF.

- REMEMBER:**
1. PLANNING DEPT. ISSUES APPROVAL FOR LOT (252-641-7802).
 2. TAX COLLECTIONS DEPT. ISSUES MOVING PERMIT (252-641-7810)
 3. INSPECTIONS DEPT. ISSUES PERMIT TO SET-UP THE M.H. ON A LOT (641-7802).
PERMITS ARE ISSUED BETWEEN 8 AM AND 4 PM MONDAY-FRIDAY.
 4. HEALTH DEPT. ISSUES WELL & SEPTIC TANK PERMITS (252-641-7573)

INSPECTORS ARE USUALLY IN THE OFFICE EACH MORNING FROM 8:00 A.M. – 9:00 A.M. IF YOU HAVE QUESTIONS. (252-641-7802)