

EDGECOMBE COUNTY

BUILDING PERMIT PROCESS FOR MANUFACTURED/MODULAR HOMES

To obtain a Building Permit you **must** have the proper paperwork with you and you **must** come into the Edgecombe County Planning & Inspections office. Mailing your paperwork will **NOT** be accepted.

The dealership, contractor **or** the homebuyer/homeowner may obtain the permits.

Permit processing takes approximately **30 minutes to an hour**, and the hours of issuance are from **8:00 – 4:00**.

Proper paperwork consists of:

- Zoning Certificate from Town or County
 - Improvement Permit or Existing System Check from the Health Department
 - Permit Information Sheet from the Dealership or Individual Purchasing the permit
 - For Modular homes, a set of plans, and a general contractor or bond is needed
1. ***Zoning Certificate***. Note: If the home will be placed within a towns city limits (example-Princeville, Pinetops, etc.), the Zoning Certificate will need to be obtained from that town; otherwise, the zoning certificate will be obtained when the permit is being purchased.
 2. ***Improvements or Existing System Permit***. (Septic Tank) These can be obtained from the Edgecombe County Health Department.
 3. ***Permit Information Sheet***. **Call 641-7802 or ask your salesman.**