

VACANCY ANNOUNCEMENT
Edgecombe County Health Department
Public Health Nursing Supervisor II

The Edgecombe County Health Department is seeking a qualified applicant for the position of Public Health Nursing Supervisor II. This position directs, manages, and oversees all functions of the HomeCare and Hospice programs including Home Health, Hospice, Bridge and Community Alternatives Program. Directs the activities of the management staff with an emphasis on planning, coordination and administration. Oversees internal quality improvement program for programs and staff to achieve optimal clinical outcomes, appropriate and cost-effective care delivery, client satisfaction, and financial viability.

Knowledge, Skills and Abilities:

Thorough knowledge and skill in the administration and organization of a public health nursing program; thorough knowledge of public health nursing and supervision of staff and programs; considerable knowledge of the resources and organizations concerned with public health work in North Carolina, and current social and economic problems pertaining to public health; considerable knowledge of public health administration on the local level; considerable knowledge of educational methods and training techniques; considerable knowledge of State and federal laws relating to public health.

Ability to plan, coordinate, and supervise the work of others and to present findings, comments, and opinions clearly and concisely in oral and/or written form; ability to exercise good judgment in appraising situations and making decisions; ability to plan and execute work effectively and to deal tactfully with the public and with other health professionals.

Minimum Training and Experience Requirements:

Graduation from a four-year college or university with a BS degree in Nursing which includes a Public Health Nursing rotation, four years of Public Health Nursing experience including one year of experience in a supervisory capacity; or graduation from an accredited school of professional nursing, five years of professional nursing experience, four of which must have been in public health including one year of experience in a supervisory capacity; or an equivalent combination of education and experience.

Salary Range: \$51,195-\$75,999

Applicants must complete and submit a NC State Application (PD107). The PD107 may be obtained from the Employment Security Commission Office or online. Send application materials to: Edgecombe County Health Department, Attention: Julie Keel, Personnel Asst. 2909 Main Street, Tarboro, NC 27886.

Closing Date: December 13, 2007 or Until Filled

The Edgecombe County Health Department is an Equal Opportunity/Affirmative Action Agency and complies with the requirements of the Americans with Disabilities Act. Pre-employment drug/criminal background check required.

