

VACANCY ANNOUNCEMENT
Edgecombe County Health Department
Community Development Specialist

The Edgecombe County Health Department is seeking a qualified applicant for Community Development Specialist. This is a Center for Disease Control and Prevention grant-funded position. The primary responsibility is to manage the lead-based paint preventive certification program in Edgecombe and Nash counties. This position also coordinates efforts of many agencies, organizations, businesses, and individuals to organize the community to address preventive maintenance standards.

Knowledge, Skills and Ability

General knowledge of the principles and methods of community organization. Ability to organize and assist in the conduct of public meetings and conferences. Ability to speak effectively in public and to express ideas clearly in written form. Ability to analyze situations accurately and to adopt an effective course of action. Ability to establish and maintain effective working relationships with interested organizations, agencies, and individuals.

Minimum Training and Experience

Graduation from a four-year college or university and three years of experience, preferably in a field related to environmental health; or an equivalent combination of training and experience.

Salary Range: \$28,506-\$42,318

Closing Date: November 13, 2007

Interested candidates must complete and submit a NC State Application Form (PD107) plus a certified copy of a college transcript. The PD107 may be obtained from the Employment Security Commission Office. Application materials will be sent to: Edgecombe County Health Department, Attention: Julie Keel, Personnel Assistant., 2909 Main Street, Tarboro, NC 27886.

The Edgecombe County Health Department is an Equal Opportunity/Affirmative Action Agency and complies with the requirements of the Americans with Disabilities Act.