MINUTES
REGULAR SCHEDULED MEETING OF THE BOARD OF COMMISSIONERS OF EDGECOMBE COUNTY
FEBRUARY 1, 2016 AT 7:00 P.M.
IN THE COMMISSIONERS' ROOM, COUNTY ADMINISTRATIVE BUILDING
TARBORO, NORTH CAROLINA 27886

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1. **MEETING CALLED TO ORDER BY CHAIRMAN LEONARD WIGGINS AT 7:00 P.M.**

MEMBERS PRESENT: Mr. Leonard Wiggins, Chairman, Mr. Jonathan Felton, Vice-Chairman, Rev. E. Wayne Hines, Mrs. Viola Harris, Mr. Donald Boswell, Mrs. Evelyn Powell and Mr. William Wooten.

MEMBERS ABSENT: None.

OTHERS PRESENT: Mr. Eric Evans, County Manager, Mr. Mahlon DeLoatch, County Attorney and Ms. Frangie Mungo, Clerk to the Board.

2. **PRAYER.**
Prayer was provided by Rev. E. Wayne Hines.

3. **MINUTES OF PREVIOUS MEETING PRESENTED FOR APPROVAL.**
Mr. Felton moved to approve the minutes of the January 4, 2016 meeting as presented. Rev. Hines seconded the motion, which carried by unanimous vote.

4. **SCHEDULED APPOINTMENT:**

(1) Ms. Bridget Chisholm, BWC Consulting and Mr. Lorenzo Carmon, Consultant, Carmon and Associates were present to provide a Biotech Building Training Center update.

Mr. Evans stated that Ms. Chisholm and Mr. Carmon would give an update on the project. He stated that Mr. Carmon was hired by Horizon Health Partners to perform consulting duties.

Mr. Carmon provided the following HHP Project Highlights:

- **Established QALICB, A Delaware Not-for Profit Entity, Horizon Health Partners to finance, construct, own and operate the project.**
- **Completed construction one week ahead of schedule; received Certificate of Occupancy 11/2/1015.**
- **Delivered under budget by approximately $312,000 (GMP $9,751,745). Total budget $11,508,874. Remaining funds to be used as HHP working capital for the remaining 5-years of the compliance period.**
  - ✓ **By Design-Build Contract the savings are split 50/50% between Barnhill and HHP**
  - ✓ **Submitting retainage and savings final pay application once updated Alta Survey is complete 2/15/2016.**
- **Finished the Golden Leaf requirements for the grant; the County can request the remaining $150,000 for its use in the project.**
- **Provided $180,000 grant to Turning Point.**

Mr. Carmon provided the NMTC Impacts: Results as follows:

- **Completed 2015 reporting (Compliance filings for PNC and URP)**
- **Met/Exceeded Community Benefits Agreement targets.**
  - ✓ **Create 100 predevelopment or construction FTE jobs, of which at least 33% are filled with low-income persons or persons from the low-income community; 60% of 429 jobs are minority.**
  - ✓ **Ensure that, at least 15% of the dollar value of construction**

contracts will be awarded to Minority-owned businesses; final MBE spending 26%

- ✓ Create/retain at least 31 permanent FTE jobs within the business that will be conducted at the project; 11 total new jobs and 20 retained source ECC.
- ✓ Of the permanent new FTE jobs, 50% would be higher rate
- ✓ The project will create a highly trained workforce that will provide healthcare in LIC and to LIC; setup partnership with Opportunities Industrialization Center - 13 trained and 2 pending placements.
- ✓ The project addresses the need for qualified healthcare professionals to care or the aging and underserved regions rural populations;
- ✓ Create environmentally sustainable outcomes.

Ms. Chisholm provided answers to questions from the Board.

5. PUBLIC PETITIONS.
No petitioners came forward.

6. OTHER BUSINESS:

A. Approval of budget amendments.
Mrs. Harris moved to approve the budget amendments as presented, Mrs. Powell seconded the motion, which carried by unanimous vote.

B. Approval of mileage reimbursement rate decrease.
Mr. Evans stated that it is the County's practice to follow the standard mileage reimbursement rates set by the Internal Revenue Service. Recently, the IRS issued a notice that it is decreasing the rate from 57.5 cents to 54 cents and recommended approval.

Mr. Felton moved to set the County's mileage reimbursement rate at 54 cents. Rev. Hines seconded the motion, which carried by unanimous vote.

C. Approval of an amendment to the audit contract with Martin-Starnes & Associates, CPAs, P.A.
Mr. Evans stated that the County currently has Martin Starnes & Associates under contact to audit our accounts. Due to complications related to complex debt presentation, the completion of the audit has been delayed. Therefore, an amendment to that contract is needed to extend the time for completion to February 29, 2016. Mr. Evans recommended that the amendment be approve.

Mrs. Harris moved to amend the contract as presented. Rev. Hines seconded the motion, which carried by unanimous vote.

D. Approval of Inducement Agreement with Hillshire Brands.
Mr. Evans stated that Carolina's Gateway Partnership, acting on behalf of both Edgecombe County and the Town of Tarboro, negotiated an agreement with Hillshire Brands to encourage the expansion of their business here in Edgecombe County. The result of those negotiations is that Hillshire agrees to retain the company's 687 permanent, full-time jobs and create 98 new, permanent, full-time positions. In addition, the company will invest at least $28,500,000 in improvements, upfit and equipment by December 31, 2018. Upon certification that the company has met the obligations of the agreement they will receive a $300,000 inducement through the One North Carolina Fund to contribute to the cost of the expansion. The grant match will be equally shared by the County, the Town of Tarboro and Carolinas Gateway Partnership.

Mr. Evans recommended approval.

Mr. Wooten moved to approve the inducement agreement and the future appropriation of the County's $100,000 portion of the required match. Mr. Boswell seconded the motion, which carried by unanimous vote.

7. PLANNING BOARD REPORT.

Ms. Cynthia Jenkins, Planning Director, provided the Planning Board Report.

A. Action items:

1. Approval of minutes.
2. Brads Way Lane name request

   The planning board voted to forward this request to the Board of Commissioners to call for and hold a public hearing on March 7, 2016.

   Mr. Boswell moved to call for and hold a public hearing on March 7, 2016 to consider the Lane name request. Mr. Felton seconded the motion, which carried by unanimous vote.
3. Election of Officers.
4. Planning Board members terms.

   Ms. Jenkins stated that the Planning Board unanimously approved a motion to stagger the three year terms of Planning Board members as they come in, but you can serve one three year term and the Commissioners can decide whether they want the Board member to continue or if they want to replace them with no limit.

   After discussion Mr. Felton moved to change the terms for the Planning Board and allow appointees to serve a three year term with unlimited reappointments.

   Motion died due to lack of a second.

   Mrs. Harris moved to change the terms for the Planning Board appointees to two, consecutive three year terms and afterwards they will be ineligible for reappointment until they sit out for a term and to call for a public hearing at the March 7, 2016 meeting to receive comments and input on this proposed amendment to the Unified Development Ordinance. Mr. Wiggins seconded the motion, which carried by unanimous vote.
5. Reappointment of Mr. Jonathan Melvin.

B. Other Business. (None)

C. Draft Minutes.

8. APPOINTMENTS.

A. Planning Board.

Mr. Powell moved to reappoint Mr. Jonathan Melvin. Mr. Felton seconded the motion, which carried by unanimous vote.

9. CONTRACTS FOR REVIEW AND/OR APPROVAL.

Mrs. Harris moved to approve the contracts as presented. Rev. Hines seconded the motion, which carried by unanimous vote.

10. AFTERLISTS AND RELEASES FOR REVIEW AND APPROVAL.

Mr. Boswell moved to approve the afterlists and releases as presented. Mrs. Powell seconded the motion, which carried by unanimous vote.

11. DEPARTMENTAL REPORTS FOR REVIEW:***Received***

A. Water Services.

B. Veterans Service.

C. Financial Summary report.

12. MANAGER'S REPORT:***Received***

A. Update on sale of Homecare and Hospice License.
B. Dates of importance:
   - Joint meeting with School Board, April 18, 2016.
   - Commissioners Retreat, March 22, 2016, 9am – 5pm.
   - Biotech Dedication and Open House, March 4, 2016 at 11:00am.
C. Update on Body-worn camera policy.
D. Retirement of Ken Jones, CEO of Eastpointe.
E. Economic/Workforce Indicators.

13. COMMISSIONERS' REPORT.

14. ATTORNEY'S REPORT.

15. CLOSED SESSION.

Mr. Wooten moved to go into closed session to discuss economic development. Rev. Hines seconded the motion, which carried by unanimous vote.

Rev. Hines moved to go out of closed session and resume the regular meeting. Mr. Wooten seconded the motion, which carried by unanimous vote.

Discussion took place regarding the contract with the Sheriff's Department and Town of Princeville. Mr. Evans stated that a meeting with Princeville officials and Local Government officials has been scheduled for February 23rd.

16. MR. FELTON MOVED TO ADJOURN THE MEETING UNTIL MONDAY, MARCH 7, 2016 AT 7:00 P.M. MRS. POWELL SECONDED THE MOTION, WHICH CARRIED BY UNANIMOUS VOTE.

Frangie Mungo

Frangie Mungo, Clerk to the Board