

**EDGECOMBE COUNTY
DEPARTMENT OF SOCIAL SERVICES
3003 NORTH MAIN STREET
TARBORO, NORTH CAROLINA 27886**

Vacancy Announcement – Social Worker II
Salary: \$30,680.00

Posted: Internal, ESC, Edgecombe County Website

Position Description:

Position Number: 165-40-067

This position is located within the Work First Employment and Work First Cash Programs. This position will assist in determining eligibility for Work First Cash Assistance and conducting CIP intake. This position will also float between programs as needed to evaluate, assess and provide professional social work services, supportive services and case management services to recipients to reduce welfare dependency and increase personal responsibility. This position performs other duties as assigned. A valid NC driver's license and access to a passenger vehicle is required. A pre-employment drug screening and criminal background check is required. Employees operating their personal vehicles for county business shall maintain the minimum liability coverage required by the state of North Carolina in accordance to the County Fleet Policy and Employee Safety Program (page 10, section G. This position is located in the Tarboro Office; however, office location may change based on the needs of the agency.

Knowledge, Skills and Abilities

- Considerable knowledge of basic social work principles, techniques and practices and their application to individual casework, group work, and community problems.
- Knowledge of governmental and private organizations and community resources. Knowledge of the laws, regulations, and policies which govern the program.
- Knowledge of human behavior and socio-economic family and group dynamics and a range of intervention techniques.
- Skill in establishing rapport with a client and applying techniques of assessing psychosocial, behavioral, and psychological aspects of client's problem.
- Requires the ability to work effectively in a teamwork setting and maintain a cooperative and effective working relationship with team members, agency leaders and community professionals.
- Ability to express ideas clearly and concisely and to plan and execute work.

Minimum Training and Experiment Requirements:

- Bachelor's degree in social work from an accredited school of social work
- Bachelor's degree in a human services field from an accredited college or university and one year directly related experience;
- Bachelor's degree from an accredited college or university and two years directly related experience.

**Directly related experience is defined as human services experience in the areas of case management, assessment and referral, supportive counseling, intervention, psycho-social therapy and treatment planning. Degrees must be received from appropriately accredited institutions.*

Preferences: Prefer applicants with strong computer skills and working knowledge of word processing applications. Bilingual in English and Spanish is a plus. Work against applicants may be considered with a (4) year degree in a Human Services field. Salary: \$25,242.00

Application Period: 12/04/2009 through 12/14/2009: **Application Deadline: December 14, 2009**

Application Process: Edgecombe County Social Services employees may return a completed NC state application (PD107) to Samia Smith, Personnel Assistant. All other applicants may apply through the Employment Security Commission.

WE SUPPORT A DRUG FREE WORK ENVIRONMENT. A pre-employment drug screening and criminal background check is required. AA/EOE