

EDGECOMBE COUNTY
DEPARTMENT OF SOCIAL SERVICES
3003 NORTH MAIN STREET
TARBORO, NORTH CAROLINA 27886

**Social Worker III-Adult Care Homes
Adult Services Unit
Salary: \$34,053
165-40-188**

Position Description -

This position is located in the Adult Services Unit and is responsible to recruit and promote development of adult care homes through consultation and technical assistance; review and assess completion of licensure application, monitors and documents compliance with licensure rules and regulations, annual assessments, investigate complaints; assess designated heavy care residents to provide proper authorization for Medicaid enhanced personal care, network services to assist residents in maintaining or improving their quality of life in an institution. Employee performs other duties as assigned. A valid NC drivers' license and access to a passenger vehicle is required. Employees operating their personal vehicles for county business shall maintain the minimum liability coverage required by the state of North Carolina in accordance to the County Fleet Policy and Employee Safety Program (page 10, section G.). Position is located in Tarboro; however, office location may change based on the needs of the agency.

Knowledges, Skills, and Abilities -

Thorough knowledge of social work principles, techniques, and practices, and their application to complex casework, groupwork, and community problems. Considerable knowledge of a wide range of medical, behavioral, and/or psychosocial problems and their treatment theory. Considerable knowledge of family and group dynamics and a range of intervention techniques, governmental and private organizations, and resources in the community, laws, regulations, and policies which govern the program. General knowledge of the methods and principles of casework supervision and training. In certain settings, considerable knowledge of medical terminology, disease processes and their treatment as they relate to decisions regarding clinical interventions and appropriate therapies based on medical or psychological diagnosis. Skill in establishing rapport with a client and in applying techniques or assessing psychosocial, behavioral, and psychological aspects of client's problems. Ability to establish and maintain effective working relationships with members of case load and their families, as well as civic, legal, medical, social, and religious organizations. Ability to express ideas clearly and concisely and to plan and execute work effectively.

Minimum Training and Experience Requirements - Master's degree in social work from an accredited school of social work; Bachelor's degree in social work from an accredited school of social work and completion of the Child Welfare Collaborative (Child Welfare positions only); Bachelor's degree in social work from an accredited school of social work and one year directly related experience; Master's degree in counseling in a human services field and one year of social work or counseling; Bachelor's degree in a human services field from an accredited college or university and two years directly related experience; Bachelor's degree from an accredited college or university and three years of directly related experience.

One year of work experience can be credited for completion of the social work collaborative.

Preferences: Prefer applicants with strong computer skills and working knowledge of word processing applications. Bilingual in English and Spanish is a plus. Work-Against applicants will be considered. SW I = \$25,411.00 & SW II = \$30,887.00.

Application Period: 10/20/2011 thru 10/28/2011:
Application Deadline: October 28, 2011 - 5:00pm

Application Process: Edgecombe County Social Services employees may return a completed NC state application to Betty Battle, Assistant Director. All other applicants should apply through the Employment Security Commission.

A Pre-Employment Drug Screening and Criminal Background Check Is Required: AA/EOE