

Social Work Supervisor III 165-40-507

SALARY: \$43,191.00

Posted: Internal, ESC, Edgecombe County Website

Position Description:

This position supervises the Adult Services Unit and oversees the work of adult services social workers. Position develops short-term and long-term goals for a wide array of services in adult care. Position coordinates services to the aged and disabled and assures that services are provided in a wide variety of programs. Position assigns caseloads and work responsibilities to seven (7) staff assigned to the unit. Position creates and manages local information systems that provide data and serve as a resource in assuring caseloads are equitable and ensure appropriate service delivery to clients as mandated by various agency policies and state and federal laws. Position performs other duties as assigned. A valid NC driver's license and access to a passenger vehicle is required. Position is located in Tarboro, however, office location may change based on the needs of the agency.

Knowledge, Skills and Abilities:

Knowledge of methods and principles of casework supervision and training. Considerable knowledge of social work principles, techniques, practices and their application to specific casework and community problems. Considerable knowledge of behavioral and socioeconomic problems and their treatment and governmental and private organizations and community resources. Considerable knowledge of the laws, regulations and policies which govern social work programs. Ability to supervise, train, or orient lower-level social workers, students, interns, or other staff. Ability to express ideas clearly and concisely and to plan and execute work effectively.

Minimum Education and Experience Requirements:

MSW from an accredited school of social work and (2) two years of social work or counseling experience; BSW from an accredited school of social work and three years of social work or counseling experience; Master's degree in a counseling field and three years of social work or counseling experience, Four year degree in a human service field or related curriculum including at least 15 semester hours in courses related to social work or counseling experience and (4) four years of experience; Graduation from a four year college or university and (5) five years of experience in rehabilitation counseling, pastoral counseling, or a related human services field providing experience in the techniques of casework, group work, or community organization.

Application Period: 08/20/2014 through 08/29/2014

Application Deadline: August 29, 2014 at 5:00 p.m.

Application Process: Applications are available online at www.edgecombecountync.gov. Applications can be picked up at the Social Services Office at 301 S. Fairview Rd., Rocky Mount, NC 27801. Applications are to be returned to Nora Harper, Personnel Assistant at 301 S. Fairview Rd., Rocky Mount, NC 27801. Applications are also available at the Edgecombe County Manager's Office at 201 S. Andrew St. Tarboro, NC 27886. Applicants may apply through the Division of Employment Security. Electronic copies, fax copies, incomplete or unsigned applications will not be considered. Official transcripts are required.

We support a drug free work environment. A pre-employment drug screening and criminal background check is required:

AA/EOE