

Edgecombe County Human Services Agency
Edgecombe County Department
Of Social Services

Social Worker III
Home Builder
Salary: \$34,053

165-40-155

Posted: Internal, ESC, Edgecombe County Website

POSITION DESCRIPTION:

This position is located within the Children Services program on Support Team I. Duties of this position include but are not limited to: arranges substitute care appropriate to a child's needs when parents are unable to; carry out the agency's Permanency Planning Mandate; recruit, assess, license and supervise foster and adoptive homes; complete home assessments for foster care licensing and relicensing. Conduct adoptive home studies, perform services for youth in the LINKS program and manage the adoption assistance program. Employee performs other duties as assigned. A valid NC drivers' license and access to a passenger vehicle is required. Employees operating their personal vehicles for county business shall maintain the minimum liability coverage required by the state of North Carolina in accordance to the County Fleet Policy and Employee Safety Program (page 10, section G.) Child Welfare social workers must live within range of the beeper. Must be able to lift and carry a child. Position is located in Tarboro; however, office location may change based on the needs of the agency.

KNOWLEDGES, SKILLS AND ABILITIES:

Thorough knowledge of social work principles, techniques, and practices, and their application to complex casework, group work, and community problems. Considerable knowledge of a wide range of medical, behavioral, and/or psychosocial problems and their treatment theory. Considerable knowledge of family and group dynamics and a range of intervention techniques, governmental and private organizations, and resources in the community, laws, regulations, and policies which govern the program. General knowledge of the methods and principles of casework supervision and training. Skill in establishing rapport with a client and in applying techniques or assessing psychosocial, behavioral, and psychological aspects of client's problems. Ability to establish and maintain effective working relationships with members of case load and their families, as well as civic, legal, medical, social, and religious organizations. Ability to express ideas clearly and concisely and to plan and execute work effectively.

MINIMUM TRAINING AND EXPERIENCE REQUIREMENTS:

Master's degree in social work from an accredited school of social work; Bachelor's degree in social work from an accredited school of social work and completion of the Child Welfare Collaborative (Child Welfare positions only); Bachelor's degree in social work from an accredited school of social work and one year directly related experience; Master's degree in counseling in a human services field and one year of social work or counseling; Bachelor's degree in a human services field from an accredited college or university and two years directly related experience; Bachelor's degree from an accredited college or university and three years of directly related experience. Note: **Directly related experience is defined as human services experience in the areas of case management, assessment and referral, supportive counseling, intervention, psycho-social therapy and treatment planning.* A transcript of undergraduate and/or graduate degree(s) is required at the time of application. Degrees must be received from appropriately accredited institutions

Preferences: Prefer applicants with strong computer skills and working knowledge of word processing applications. Bilingual applicants (English/Spanish) encouraged to apply. Work-Against applicants will be considered. SW I = \$25,411.00 & SW II = \$30,887.00.

Application Period: 11/07/2014 through 11/18/ 2014
Application Deadline: November 18,2014 at 5:00 p.m.

Application Process: Applications are available online at www.edgecombecountync.gov. Applications are also available at the Edgecombe County Manager's Office at 201 S. Andrew St. Tarboro, NC 27886. Applications can also be picked up at the Social Services Office at 301 S. Fairview Rd., Rocky Mount, NC 27801. Applications are to be returned to Nora Harper, Personnel Assistant at 301 S. Fairview Rd., Rocky Mount, NC 27801. Applicants may also apply through the Division of Employment Security. Electronic copies, fax copies, incomplete or unsigned applications will not be considered.

We support a drug free work environment. A Pre-Employment Drug Screening and Criminal Background Check Is Required:

AA/EOE