



Edgecombe County is seeking an **ASSISTANT FINANCE DIRECTOR** to perform technical and professional tasks in the accounting functions for the County. Assist in the preparation of financial reports, conduct financial analysis, prepare journal entries, assist in internal audit reviews, and provide technical guidance to other accounting staff. Will reconcile and balance statements and accounts, monitor and account for funds for various capital projects and act in the absence of the Finance Director and other related duties.

Associates/Technical degree preferred with coursework in accounting, finance, or related field and extensive experience in working with principles and practices of accounting and auditing in public administration, or equivalent combination of education and experience.

Special Requirements: Valid North Carolina driver's license.

Hiring Salary: \$37,742

Closing Date: July 21, 2017

Applications available at the Edgecombe County Manager's office, 201 St. Andrew Street, Tarboro, NC 27886 or online at www.edgecombecountync.gov. **PRE-EMPLOYMENT DRUG AND CRIMINAL SCREENING REQUIRED. AA/EOE.**