

EDGECOMBE COUNTY HUMAN SERVICES AGENCY  
DEPARTMENT OF SOCIAL SERVICES  
122 E. ST. JAMES STREET  
TARBORO, NORTH CAROLINA 27886

Social Worker Investigative/Assessment and Treatment (SWI/AT)

Fully Qualified-Salary: \$37,742.00

**165-40-183**

**Posted: Internal, NC Works Career Center, Edgecombe County Website, NC Social Services Jobs,Indeed.com**

**POSITION DESCRIPTION: -**

This position is located within the Children Services program. Work involves investigation of alleged neglect and abuse, substantiation of the alleged neglect or abuse as prescribed by federal and state guidelines, providing expert testimony in court hearings, and following-up with case management and preventive services for clients. Employees analyze situations and determine appropriate courses of action immediately or in short time spans and often under very stressful conditions. On-call duty after hours required. Employee performs other duties as assigned. A valid NC drivers' license and access to a passenger vehicle is required. Employees operating their personal vehicles for county business shall maintain the minimum liability coverage required by the state of North Carolina in accordance to the County Fleet Policy and Employee Safety Program (page 10, section G.) Child Welfare social workers must live within range of the beeper. Must be able to lift and carry a child. Position is located in Tarboro; however, office location may change based on the needs of the agency.

**KNOWLEDGES, SKILLS AND ABILITIES:**

Thorough knowledge of social work principles, techniques and practices and their application to complex casework, treatment, and investigation of abuse or neglect of children; thorough knowledge of policies and procedures as evidenced by the ability to cite the authority of federal and state law; thorough knowledge of individual and group behavior, family dynamics, and medical, behavioral and/or psychosocial problems and their treatment theory. Considerable knowledge of governmental and private organizations and resources in the community. Ability to interact and motivate a resistant involuntary client population and the public who may not agree with the laws, rules or policies of the process or the programs; ability to prepare documentation such as written investigative reports for the court, case records and treatment plans; ability to testify as an expert witness; ability to employ advanced case management interview techniques to establish a supportive relationship and involve families in the initial assessment for the need of services; ability to quickly assess the risks and safety of the client environment during daylight hours, after dark and in high crime areas; ability to employ expert negotiation skills in the most complex cases; ability to analyze and assess child development safety issues in relation to risk factors; ability to analyze tense family situations and make decisions about removing children when the decision has to be made with limited direct information and limited access to consultation; ability to communicate effectively and establish supportive client relationships. Ability to perform manual work exerting up to 50 pounds of force occasionally and/or up to 10 pounds of force constantly to move objects.

**MINIMUM TRAINING AND EXPERIENCE REQUIREMENTS:**

Master's degree from an accredited school of social work and one year of social work experience; Bachelor's degree from an accredited school of social work and two years of experience of social work or counseling experience; Master's degree in a counseling field and two years of experience of social work or counseling experience; Four year degree in a human service field or related curriculum and three years of social work or counseling experience; Graduation from a four year college or university and four years of experience in rehabilitation counseling, pastoral counseling, or a related human services field providing experience in the techniques of casework, group work, or community organization or equivalent combination of training and experience. One year of work experience can be credited for completion of the social work collaborative.

- Preferences: Prefer applicants with computer experience and/or knowledge of State Network Systems, NC FAST, imaging programs and Windows software including Microsoft Word. **Bilingual applicants (English/Spanish) encouraged to apply. Official transcript required.**

Work-Against applicants will be considered. **SW I = \$26,822.00 & SW II = \$32,603.00 & SW III = \$35,945.00**

**Application Period: 09/20/2018 - Until Filled**

**Application Deadline: Open Until Filled**

Application Process: Applications are available online at [www.edgecombecountync.gov](http://www.edgecombecountync.gov). Applications should be returned to Nora Harper, Personnel Assistant at 301 S. Fairview Rd., Rocky Mount, NC 27801. Applications can be picked up at the Social Services Office at 301 S. Fairview Rd., Rocky Mount, NC 27801 or download from the County's website. Applications are also available at the Edgecombe County Manager's Office at 201 S. Andrew St., Tarboro, NC. Applicants may also apply through the NC Department of Commerce-Division of Employment Security. Electronic copies, Fax copies, incomplete or unsigned applications will not be considered. **An official transcript of undergraduate and/or graduate degree(s) is required at the time of application. Degrees must be received from appropriately accredited institutions.** We support a drug free work environment. A Pre-Employment Drug Screening and Criminal Background Check Is Required: **AA/EOE**